



Birch Bay Chamber of Commerce
Board Meeting Minutes
October 14th, 2021 – 4:00 PM



CALL TO ORDER: Dave Brewin President

ROLL CALL: *Present:* Dave Brewin – Interim President; Danielle Gaughen – Executive Director; Doralee Booth – Secretary; Sacha Sanquinetti – Event Coordinator; Tonya Whal – Treasurer; Derek Jones – Neighborhood Deputy.
Absent: Jake Gobille – Director & Dianne Marrs-Smith - Director

PUBLIC COMMENT: (3 Minutes)

Derek Jones – National Night Out Parade – October 5th. Went really well – Next year August 9th in-person event. October 23rd – Drug Takeback 10 AM – 2 PM here at the Chamber & on the 30th Derek will have a booth for the Halloween Event.

APPROVAL OF SEPTEMBER MINUTES: Doralee Motioned – Dave Second, no discussion & all in favor.

OCTOBER MEMBER OF THE MONTH: Meridian Towing

NOVEMBER MEMBER OF THE MONTH: Birch Bay Realty – are donating 5% of their commissions to the Library Property. Already presented check of over \$1000 to the Library.

FINANCIAL REPORT: TONYA WAHL TREASURER

AS OF SEPTEMBER 30TH

- **BANNER BANK BALANCE: \$48,231.43** **BALANCE PETTY CASH: \$311.28**
 - Tonya transferred some extra funds making the Petty Cash Balance closer to \$600 currently for misc. purchases & Halloween Decorations.
- **APPROVAL OF SEPTEMBER FINANCIAL REPORT:** Tonya motioned to approve, Doralee Second & all in favor with no discussion.

EXECUTIVE REPORT – DANELLE GAUGHEN

- **2021 LTAC BALANCE: \$15,640.49**
 - August Reimbursement of **\$8,379.34** was received & deposited.
 - September Reimbursement of **\$8,089.84** was sent on October 1st, 2021 – Should receive that check the week of the 19th.
 - October Reimbursement will be sent Monday, November 1st, 2021
 - LTAC funding will be depleted for 2021 in November, we will be rolling over with a buffer this year.
 - Can start collecting January LTAC funds for Jan 1 forward in January.
 - BBBPRD2 Funding Grant Application
 - Has sent receipts to Heidi for 2021 funding grant
 - Working on 2022 application now with Sacha.
- New Members, Brooks Friedland – No new renewals since last meeting.
 - Will be sending out 2022 invoices mid-November
 - 2021 we received about 3K in membership dues between November & January 31st.

EVENTS REPORT – SACHA SANGUINETTI

- National Night Out – Lots of fun, big success. Looking forward to next year & an in-person event.
- Halloween – Trick-or-Treat on the Berm – As of today have about 15 sign-ups – still looking for more people who want to participate.
 - Doralee mentioned checking with Iain about left-over Waterslides candy.
- Ring of Fire & Hope & Polar Bear Plunge
 - Possible Sponsor for Flares from Member Dave Hiller
 - Polar Bear Plunge – Possible Sponsor from WECU
 - Have the OK regarding use of the park pending it isn't a mud puddle.



Birch Bay Chamber of Commerce
Board Meeting Minutes
October 14th, 2021 – 4:00 PM



- Power isn't available in the park – Sacha will check into generators for the event.
- 2022 Event Planning Dates & Planning
 - Kite Fest – Following the end of school – June 18th & 19th.
 - Sand/Rollback – July 30th & 31st.
 - Sand on Saturday
 - Cars on Sunday
 - National Night Out – 1st Tuesday in August
 - Discover Days – August 27th & 28th
 - Halloween on the Berm – The Saturday before Halloween
 - Bike Safety Day
 - Tonya mentioned – St. Patricks Day Event.
 - Lucky Limerick - & Trivia Game Pub Crawl (Valentines Day to St. Patricks Day)
- Denise Thompson – Outrigger Canoe Race in Birch Bay; opted out of joining the meeting this time, Dave has been part of these types of events in the past, lots of planning & lots of fun and bring in a lot of people.
 - Don't think we want to run it, but want to be supportive of promoting it & helping with it.
 - Maybe as part of Kite Fest.
 - Dave will help look into some partners and sponsors.

COUNTY LIASON REPORT – DORALEE BOOTH

Doralee went to BBBPRD2 meeting to ask for help with a permanent porta-potty across from the Birch Bay Beach Park.

- Agreed to no more that \$1300 for a winter porta-potty for 8 months on cement in front of Beach Park.
 - Will add a plaque that says “Brought to you by Blaine-Birch Bay Park & Rec Dist. 2”.
- Really stressed the importance of bathrooms in Birch Bay being brought by Whatcom County.

Berm Task Force made recommendations for the pathway – Doralee asked for Boards support of the recommendations to take to the County.

- Dave motioned to approve & Doralee Seconded – No discussion. All in favor.

Golf Cart Signage 35miles/hour now on Bay Road

- Engineering Study taking place on Alderson to extend 25 miles/hour up to Gemini.
- It was denied on the utility easement for the Whisper Lakes development.

OTHER:

- Visitor Center Hours: Tonya requested consistent hours – possibly closing on a Wednesday
 - 9 AM – 3 PM Daily & revisiting throughout the winter.
- Board moved to discuss an employee's salary in an executive session. Saturday @ 5:00 PM.
- AGM – some interest in folks joining the board.
 - Dave motioned to increase the board to 7 directors – Tonya second - all in favor.
 - Dave will be leaving the board– still available website & assisting.
 - Doralee will re-up for 1 more year.
 - Tonya & Jake each have one more year.
 - Dianne is assigned to interim & would be up for election.

UPCOMING MEETINGS:

- **Chamber Luncheon:** October 21st @ 11:30 AM **Location** – Beachcat Brewing Co. with a speaker from Sustainable Connections. Lunch to order from The Beach.
- **Next Board Meeting:** Thursday, November 11th, 2021 @ 4:00PM.

Respectfully submitted and edited: Doralee Booth Secretary (draft minutes from DG)