

**Birch Bay Chamber of Commerce  
Board of Directors Meeting  
Location: CJ's BeachHouse  
November 14, 2019  
MINUTES**

Call to Order (Pres Mike Peetoom)

**ATTENDING:** Mike Peetoom, Billy Brown, Vanessa Bell, Doralee Booth, Sarah Zarembo, Katty Dooley, Tony Reyes, Stacey Tenneson, Yvonne Lindquist, Danielle Gaughen, Liz Thornton

**ABSENT:**  
None

**PUBLIC COMMENT TO THE BOARD:**  
None

**MINUTES:**

Mike Peetoom was the one who said that we shouldn't use the Northern Light. Not Billy Brown. Billy Motioned to approve September Minutes.  
Doralee Seconded

**2020 OFFICER NOMINATION & ELECTION:**

Mike not running as officer

Billy not running as officer– *Nominates Tony Reyes for Pres.*

Vanessa Bell – Seconded.

Mike thinks Tony will do a good job he worked his butt off in 2019!

Billy asked what Tony's plans would be, time commitment. Doralee read bi-laws.

Tony stated wants to focus more time on Library funding. He is a positive guy & wants to reject any negativity. Says he's a little busy but will do his best to attend all events & meetings & ask for help from VP & board to fill in when he can't.

Doralee – all in for help with the board. Then spoke about Library plans and possible golf tournament for the Library next summer. All in.

Sarah – All in

Katty – All in

Stacie – All In

Yvonne – Knows he's a hard worker, and Marvelous Team Leader. She is behind Tony.

Mike Peetoom nominates Vanessa Bell for Vice Pres.

Billy Brown Seconds.

Mike asked what her goals and time availability looks like.

Vanessa says wants to support the Chamber and help Tony and be more involved since she is more available this year.

Billy – Thinks she will make a great officer – stated vice president steps in when the president can't be there. Doralee read Vice President Bilaws.

Doralee – All in

Sarah – All in

Katty – All in

Tony – is behind her

Yvonne – Also behind her

Treasurer position – Doralee read bilaws.

Mike Nominated Yvonne for Treasurer.

Billy Seconds Yvonne being treasurer.

Stacie – Thinks that is fantastic

Tony – Great idea

Sarah – Sounds wonderful

Doralee – Loves that idea – for shopping ease for events etc.

Vanessa – Loves that idea

Yvonne wants to work more with the accountant. She is available and lives closely.

Secretary Position

Stacie – Maybe next year.

Sarah – says Not me.

Doralee reads bi-laws.

Board decides that Danielle, event coordinator will type up the minutes.

Stacie – Not too available during first quarter, but she might be able in the second half of the year.

Billy Brown nominates Doralee

Mike Seconded

Doralee agrees if girls at VIC help with the organization & typing.

Katty offered to learn more for a possible position in 2021.

Unanimous votes for:

Tony – President

Vanessa – Vice President

Doralee – Secretary

Yvonne – Treasurer

Mike turns over the meeting to Tony Reyes.

#### **BOARD SIGNS CONFLICT OF INTEREST DISCLOSURE**

Yvonne notes her Embroidery company on the disclosure

#### **2020 DIRECTORS – CONTACT INFO UPDATE**

All directors updated.

#### **FINANCE REPORT:**

Balance \$6,427 as of today

Check coming next week for part of LTAC Grant about \$4679

Average Monthly Expenses \$7,565

Will have some leftover grant \$ Next meeting we will vote on what to do with it.

Computers

The computers purchased last years aren't what we need to move forward.

Add for Polar Bear Plunge

Mike wants to skip

Way ahead of where we were last year.

We managed our events better this year and didn't take a major loss on any of them.

Payroll added to the events rather than allocating Payroll to specific events.

Billy bought up Parks & Rec Grant for 20K for 2020 and if we should apply for it.

Heat Press

Mike Motions to accept Finance report – Stacie Tennyson seconds.

#### **MEMBER OF THE MONTH:**

**November** – Yvonne's Embroidery – Unanimous

**December** – FOBBL – Unanimous after a lot of discussion.

**DECEMBER LUNCHEON:** Speaker – Library to speak. FRIENDS OF BIRCH BAY LIBRARY

Location:

Italian Restaurant?

Vogt House? Doralee to confirm space allowances

**LIAISON REPORT:**

Berm Contract – given to Granite – a Whatcom County Business

Roland will be coming to all Chamber Luncheons from now on.

Liz has been added to the contact list and will give her the first updates.

Satpal Sidhu is our new county representative – We need to get to know him, we shall invite him to the next luncheon. Doralee wants to remind them that there are monies for the bathrooms at the park set aside.

Other Winners:

Ben Ellenbaas

Dougal Thomas (speaks truth)

Blaine School District Meeting Monday night (11/18/19) regarding property location for possible Birch Bay School. 10 – 20 acres within the Birch Bay UGA. @ Birch Bay Bible Church

Library – BBCOC AGM raised over \$700!!

Blaine also wants to build a new library... possible levy options will be upcoming. Doralee will have more information on that in December.

**EXECUTIVE DIRECTOR REPORT**

Survey Results. Will send to members who haven't done it yet.

Should be done at each event as well.

Billy, Tony etc liked the survey.

AGM went well, if BBCOC pays for Rachael's gift only \$20 is coming out of Chamber Account.

Rachael's award was touching for all.

LTAC Grant Contract due tomorrow Danielle to take it to the County.

Mail here at the Chamber is a mess.

County meeting to approve is December 3<sup>rd</sup>. Tony will go. Doralee will try and go too.

FanFest shorted our payment for FanFest 2019. 6 individual checks were sent to the wrong address.

FanFest sent an email about a flag, no one knows anything about the flag, but we all agree we should send them a 49ers flag for the \$2K they still owe the BBCOC

Winter Hours – 9am – 3pm Daily

Chamber doing lots of activities for members and marketing for them – Newsletters, etc.

Increases need to be looked at on contracts again

Look into Trini's Holiday Pay. Because she is under 20 hours she wouldn't get holiday pay.

Mike – Pitched Christmas Bonuses for the Employees.

Vanessa and Billy said they should have a closed door meeting on that before next meeting.

Invoices have been mailed for all November/December & January.

Blaine Visitor Center is going to be contracted out.

## **NEW ONGING BUSINESS**

Ring of Fire Ring of Hope + Polar Bear Plunge

Vanessa wants to Chair the Polar Bear Plunge – DOES NOT want to chair the Ring of Fire/Ring of Hope.

Katty Dooley & Stacie Tennyson said they would help

Liz & Danielle will be there.

Billy donated \$100

## **PARKS & REC COMMISSIONER UPDATE & EVENTS UPDATE**

Grant has in the past has been about \$5K per event \$20K is probably what they will cap it at.

Grant is due December 31<sup>st</sup>.

We need to make sure we have a full robust event schedule for 2020.

Liz will start working on grant proposal.

Mike McFarland – The park is confirmed that Granite did request our park for all of 2020.

We cannot use the park for Polar Bear Plunge or any other event unless something changes.

Vanessa to talk to Christina at CJ's about hopefully using her parking lot for Polar Bear Plunge.

Make her a sponsor and advertise for her in exchange for her space.

Need a budget planning meeting – it will be a long meeting.

May Kite Fest Event – Partnering with Heidi and Activity Center – 2 days of Activities at Bay Horizon.

Discover Birch Bay Days – Back to Labor Day & at the WaterSlides property.

Crab Dinner at Waterslides – Help Iain out on his worst weekend.

Golf Tournament

Sand Sculpture – Out of Visitor Center...

2<sup>nd</sup> Day Paddle Board/Kayak Races Doralee pointed out Tide issues.

Mike noted that Beachwood has a large area too.