

Birch Bay Chamber of Commerce
Board of Directors Meeting
Location: VIC 5:30 PM
FEBRUARY 13, 2019
Minutes

Call to order: (President Mike Peetoom)

Attending:

Billy Brown VP, Douglas Bennion Exec. Director, Yvonne Lindquist Sec., Doralee Booth Liaison, Iain Buchanan, Tony Reyes, Nancy Stull Treas.

Absent and Excused:

Iain Buchannan, Vanessa Bell and Pam Hanson

Public Comment:

A new BB resident: Pam Schaffer worked for City of Irvine, CA retired after 20 years at city with leadership skills.

Minutes and updates:

Billy made motion to accept minutes and Nancy seconded to approve and they passed unanimously.

Doralee and Yvonne will be co-organizers for Sandcastles but helpers will set up tables, Vendors Chair will be Tony Reyes.

Approval of Minutes: Doralee made the motion to corrected minutes and Billy Brown 2nd and they passed unanimously.

Liaison Report:

Doralee Booth:

Doralee sent a Thank You letter to Whatcom County Public Works regarding BB Drive clean up from the December storm.

Fan Fest money application was sent to Whatcom County Council/\$20K was asked for.

Roland Middleton from Whatcom County wants to talk at our luncheon in March.

Whatcom County appropriated \$100,000 grant money for Birch Bay Chamber.

Financial Report:

Nancy has financial paperwork included with February minutes.
Dori our chamber accountant is doing all of our finances from here on out.

Member of the month: Tow Truck Driver

Exec Report: Douglas

Patricia has been laid off.
There has been a cut back in hours at the VIC to 9 AM-3 PM., Wednesday's the VIC is closed.

Current BB Chamber membership: 57

February Lunch is confusing because of weather. Still up in the air as to where luncheon will be. Speaker will be SCORE. (Start up business program like Whatcom Business Center (and they have a Power Point presentation)

Second part of luncheon is BB Membership.

Plan for March luncheon will focus on Fan Fest and Terry will be invited to as our speaker. Douglas will contact Chain Saw Sculpture to also come to our luncheon to share.

"The Buzz" will be out for the BB Chamber luncheon a week in advance. Facebook will have latest luncheon information a week prior to event.

New Business:

Josh at Whatcom County Public Works commented in regards to Snow Storm: 12-hour shifts to maintain main road laterals. All information will be put on "The Buzz" for updates on BB roads regarding road work during snow and ice periods.

Joe Rutan from Whatcom County Public Works said our BB Drive would be asphalted when weather improves and he established BB Drive would be ready for our events.

Kite Festival Chair is Mike Peetoom along with Jesse but a solid chair will be fixed for our March meeting.

Billy Brown is choosing accommodations for the Chain Saw Sculpture guys at a Blaine Hotel with no known name.

Tony Reyes wants details on contract to be better detailed out for event vendors

New Business:

Budget: Billy Brown, Nancy Stull, Douglas B.

We need events operating budget.

Dori will send details and we will vote on Budget at March meeting.

Policy for cash and sales needs to be organized prior for all events. Polar Bear event/Tee-shirt sale profits are in question. Shirts need to be organized and someone needs to be in charge of money.

Keys to Office: Confusion who has keys to what.

Looking for Event/Volunteer Coordinator hopefully by April and for sure by May.

Personnel issues will be discussed and we need to have a closed meeting with Directors only.

Decision, Exec Session: Wednesday February 20th at 5:30 in VIC.

Old Business:

We need a new employee.

Douglas will learn what Patricia's Event Coordinator's position responsibilities were, and be able to teach our new employee. The Opportunity Council is where we are getting our employees.

Meeting adjourned at 7:20

Secretary,
Yvonne Lindquist